1951

195 0 **File No.** 3649/48

P.W **DEPARTMENT**

E **BRANCH** (II)

~~**B CLASS**~~

**Subject:—** Govt. Servants.
Dismissal & removal of -
Form to be adopted in the —

(2)

FR 7- 1951

**File No.** 3649/48 — E.(II)

Etd. Secrt. Shin. 24 A.

G. R., G. D., No. 2408, dated 22-6-22.]

Correspondence

# DOCKET SHEET

*Subject :—*

File No. 3649/48

P-W DEPT.

E BRANCH. (W)

Original to be sent to Maharashtra

*References :—*

| Date. | To whom sent. | Notes and instructions. |
|---|---|---|
| | | |

orders of Punishment
form in which they should
and communicated to the person
concerned.

GOVERNMENT OF BOMBAY.
Political and Services Department,
Circular Memorandum No.2733/34.
Bombay Castle, 30th December 1950.

CIRCULAR MEMORANDUM.

Government has noticed that various forms are employed for issuing orders of removal, dismissal, etc of Government Servants. It is necessary that orders of removal, dismissal, etc., should conform to the legal requirements and also be signed by the appropirate authority as otherwise their validity is liable to technical objection. With a view to ensuring that these requirements are fulfilled Government is pleased to direct that all orders of removal, dismissal, etc., should be issued in the accompanying forms. Form I should be used in respect of officers of the State (formerly Provincial) Services and form II in respect of Government servants belonging to Class III and Class IV services. Government is also pleased to direct that the orders in form II should signed by the officer who is competent to impose the relevant punishment personally and that it would not be sufficient if any other authority signs as for such authority

By order of the Governor of Bombay,

M. D. BHAT,
Chief Secretary to the Government of
Bombay, Political and Services Deptt.

To

The Secretary to the Governor.

The Secretary to the Honourable the Chief Minister,

The Accountant General, Bombay,

The Secretary Bombay Public Service Commission,

The Prothonotary and Senior Master, High Court, Bombay (by letter),

The Registrar High Court, Appellate Side, Bombay(by letter).

All other Heads of Departments and Heads of Offices under the several Departments of the Secretariat.

All Departments of the Secretariat

No. of 1950.

Copy forwarded for information and guidance to

FORM I.

Order.

No.

.....Department;

Bombay Castle (Bombay No.1), 1950.

The Governor of Bombay is hereby pleased to dismiss* Shri
remove*

_____

the .....service*

from _____ with effect
service*

from _____†

By order of the Governor of Bombay,

(Signature) _____

(Designation) Secretary / Deputy Secretary / Under Secretary / Assistnat Secretary to Government.

*Strike out whichever is inappropriate.

†Here enter the date on which orders of dismissal
removal
are passed by the competent auth

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FORM II.

Order.

No.

.....Department.

_____

OFFICE OF THE

(Date) _____ 1950.

I, the undersigned, do hereby dismiss* Shri _____
remove*

_____

the..... ...service*

rom _____ with
service*

ffect from _____†

(Signature) _____

(Name) _____

Designation of officer
competent to dismiss*
remove*

from service.

*Strike out whichever is inappropriate.
†Here enter the date on which orders of dismissal are passed by the competent authority.
removal